

# COLORADO DOMESTIC VIOLENCE OFFENDER MANAGEMENT BOARD

## MEETING MINUTES

April 12, 2024

### Attendance:

#### Domestic Violence Board Members Present:

Andrea Bradbury, Hon. Bradley Burbach, Erin Gazelka, Glory McDaniel, Jeanette Barich, Jennifer Parker, Jessica Fann, Lori Griffith, Michelle Hunter, Nicole Collins, Nil Buckley, Raechel Alderete, Tally Zuckerman, Tracey Martinez, Yolanda Arredondo

#### Domestic Violence Board Members Absent:

Karen Morgenthaler, Jackie List, Sandra Campanella, and Stephanie Fritts

#### Staff Present:

Brittanie Sandoval, Caroline Frane, Chris Lobanov-Rostovsky, Jesse Hansen, Jill Trowbridge, Kelly Lippitt, Rachael Collie, Paige Brown, and Yuanting Zhang

#### Guests:

Alan Donald (Proxy for Karen Morgenthaler), Korey Elger, and Marissa Elliott

### Introductions:

The meeting convened at 9:08 AM

Michelle Hunter (DVOMB Chair) introduced herself as the Vice-Chair and welcomed the Board and guests.

Jesse Hansen (ODVSOM Program Coordinator) introduced himself and noted that Kelly Lippitt would control the Webex portion of the meeting. Jesse Hansen asked all attendees to sign-in if they haven't already done so and noted that this meeting was being recorded.

The in-person DVOMB members introduced themselves.

The DVOMB staff introduced themselves.

Kelly Lippitt introduced the online DVOMB members.

Kelly Lippitt introduced the on-line guests.

Jesse Hansen (ODVSOM Staff) indicated to Michelle Hunter (DVOMB Vice-Chair) that a quorum was present.

Michelle Hunter (DVOMB Chair) asked if there was consensus to approve the April agenda.

There was consensus from the DVOMB members to approve the April agenda.

### REVIEW AND VOTE ON MARCH 2024 MEETING MINUTES: (Attachment #1)

*Erin Gazelka (DVOMB Member) moved to approve the March 2024 meeting minutes as presented.*

*Glory McDaniel (DVOMB Member) 2<sup>nd</sup> the motion.*

There was no discussion on the motion.

Michelle Hunter (DVOMB Vice-Chair) asked Jesse Hansen (ODVSOM Program Coordinator) to prepare the vote.

The Session ID: #568612

### Question #1

The motion passed with 11 votes to approve the March 2024 meeting minutes, 0 votes to object, and 4 votes to abstain.

Responses	Percent	Count
Yes	73.33%	11
No	0.00%	0
Abstain	26.67%	4
Totals	100.00%	15

Yolanda Arredondo voted "Yes" verbally via phone

**ANNOUNCEMENTS:**

**Staff Announcements:**

Jesse Hansen (ODVSOM Staff) announced the following:

- The 2<sup>nd</sup> Quarterly Newsletter has been sent out and indicated for all to note the segment from KUNC regarding a podcast on the prevalence of traumatic brain injuries with victims of Domestic Violence along with other important information.
- DVRNA-R Pilot - Jesse Hansen announced that 2 initial trainings are scheduled with 1 in-person and 1 virtual which will have good representation (20 providers) from all parts of Colorado.
- Jesse Hansen announced that April is Sexual Assault Awareness Month (SAAM) and noted that the 2024 theme is Building Connected Communities.
- Traveling Board Meeting:
  - Taylor Redding (ODVSOM Staff) will need a headcount of who will be attending, taking the bus, and staying in the hotel for the traveling board meeting in Alamosa on October 11, 2024. Jesse Hansen asked all to please email Taylor Redding their responses.
- Training Events:
  - Core Training
    - DV101: May 6<sup>th</sup> - DVRNA
    - DV102: June 3<sup>rd</sup> - Offender Evaluations
    - DV103: August 5<sup>th</sup> - Offender Treatment and Treatment Planning
  - Advanced Series Training
    - Jesse Hansen announced that Assessing Risk for Sexual and Domestic Violence Recidivism: Latest Research, Including Cross-Cultural Validity training will be given by Dr. Maaïke Helmus on April 18<sup>th</sup> and noted that this is free for Board members.
- ODVSOM Conference - Jesse Hansen announced the following:
  - The abstracts have been received and selected for the Conference.
  - Registration opens on April 29<sup>th</sup>.
  - Early Bird pricing ends on May 31<sup>st</sup>.
  - For Board Members: Taylor Redding will send specific instructions on how to register for the conference.
  - Taylor Redding has also booked the Board hotel rooms. Jesse Hansen indicated that the ODVSOM will pay for ONE hotel Night (2 nights for ARC members.) He mentioned that Taylor Redding will send instructions on how to complete individual payment with the hotel.

Caroleena Frane (DVOMB Implementation Specialist)

- Standards Compliance Review updates - Caroleena Frane announced that the Application Review Committee (ARC) successfully closed the first two Standards Compliance Reviews (SCRs.)

Jill Trowbridge (ODVSOM Program Assistant) announced that the caterer has a new menu that will be sent to the Board for their new lunch selection.

**Board Announcements:**

Yolanda Arredondo (DVOMB Member) announced that April is Child Abuse Awareness Month, and indicated there is a community resource at the Denver Zoo related to this cause.

## Public Announcements:

None

## FUTURE AGENDA ITEMS:

Yolanda Arredondo (DVOMB Member) the Division of Child Welfare would like to create focus groups to discuss and formulate a playbook of the DVOMB Standards for parents or guardians of youth who are engaged in offender treatment who are not criminal justice involved.

## REVISIONS TO SECTION 7.00 REGARDING TREATMENT VICTIM ADVOCATES (Decision Item): (Attachment #2)

- Jessica Fann (DVOMB Member) and Chris Lobanov-Rostovsky (ODVSOM Program Manager)

Michelle Hunter (DVOMB Vice-Chair) introduced the agenda item and noted that this will be a discussion and voting item.

Jessica Fann (DVOMB Member) discussed that all the suggestions made at the previous DVOMB meeting regarding Section 7.00 (Treatment Victim Advocates) were given to the Victim Advocacy Committee for further revisions and noted that Chris Lobanov-Rostovsky (ODVSOM Program Manager) and Jesse Hansen (DVOMB Program Coordinator) will continue with the newest revisions made based on last month's suggestions.

Chris Lobanov-Rostovsky (ODVSOM Program Manager) and Jesse Hansen (DVOMB Program Coordinator) highlighted the changes made to Section 7.00 (Treatment Victim Advocates) based on feedback received as follows:

- Structural and organization of the document changed.
- He indicated that any wording that is Highlighted, and/or **BOLD** and **ALL CAPS** is new or revised language, and any crossed-out language has been deleted.
- Section 7.02 - Role of Treatment Victim Advocates revisions (**BOLD** and **ALL CAPS**). Some revisions may also be copied to Section 3.00 (MDT Section) for clarity.
- Section 7.03 - General Requirements for Treatment Victim Advocates - added clarifying language and cross walked qualifications for providers with qualifications for TVAs. Added clarifying language regarding Dual Role situations.
- Section 7.04 - Qualifications for Treatment Victim Advocates Status - added and clarified Provisional TVA and Certified TVA status. A Discussion Point was added that clarified that TVAs are not expected to have a NOVA certification but noted that if they have that with the Domestic Violence Specialty, then they should meet the requirements of the COVA certification as well.
- Section 7.04 B. - Training Criteria - it was noted to remove the Nova Program wording from this section. Language was added listing and clarifying the types of training that are required for COVA Certification or Re-Certification and noted this is not an exhaustive list.
- The Initial and Ongoing Advocacy [Staff Note - Please note the numeration was incorrect in the drafted document being labeled as 7.04 instead of 7.05] it was noted that the Discussion Point which discussed that individuals also governed under the Mental Health Practice Act will be moved to the introduction of Section 7.00.

## Board Discussion:

Jeannette Barich (DVOMB Member) asked if victim advocates are aware of what requirements and training are needed for certification, as the providers are not always aware of what training they have. She asked if there is a section in the Standards that indicates what the Victim Advocates should provide to the providers to ensure they are compliant with the COVA or NOVA requirements. Jessica Fann responded that the TVAs can provide a copy of their certificate to the treatment provider. Chris Lobanov-Rostovsky (ODVSOM Program Manager) suggested putting this direction in the Multi-Disciplinary team section (MTT) or both the MTT Section and Section 7.00. Jesse Hansen (SOMB Program Coordinator) suggested referencing section 7.04 and that a TVA list of approved advocates could be made available to providers upon request. Chris Lobanov-Rostovsky noted that COVA/NOVA does not have provisional status listings, so the provider would have to take responsibility for those TVAs who are provisional and not fully certified. It was noted that the provisional TVAs should let the provider know how many training hours they have completed. Chris Lobanov-Rostovsky noted that certification is optional to be a TVA. He indicated that it is up to the treatment providers to take on the liability of the TVAs and that



they should be in touch with the TVA's supervisor. There was continued discussion regarding the requirements of the TVAs, how those requirements will be made available to the providers, and the responsibilities of the provider.

Jessica Fann (DVOMB Member) noted that a check list could be created for providers to use when contracting the use of TVAs during treatment. She indicated that the recent changes are to ensure clarification for TVAs and what the provider responsibilities will be when using TVAs.

Chris Lobanov-Rostovsky (ODVSOM Program Manager) reiterated that a provisional TVA does not have to be used and that providers may want to only use approved TVAs that are certified.

Nicole Collins (DVOMB Member) asked for clarification of Section 7.02, 1<sup>st</sup> sentence. Jessica Fann (DVOMB Member) responded that TVAs are the only certified advocates in the State of Colorado and that providers should use them whenever possible as they are trained in domestic violence and the Standards. Chris Lobanov-Rostovsky (ODVSOM Program Manager) responded that this has been in the Standards, and noted this revised language stresses the use of TVAs as a part of treatment.

**Public Discussion:**

None

*Jessica Fann (DVOMB Member) moved to send the Revisions to Section 7.00 out for public comment Regarding Treatment Victim Advocates as amended.  
Andrea Bradbury (DVOMB Member) 2<sup>nd</sup> the motion.*

There was no discussion on the motion.

Michelle Hunter (DVOMB Vice-Chair) asked Jesse Hansen (ODVSOM Program Coordinator) to prepare the vote.

The Session ID: #568612

**Question #2**

The motion passed with 13 votes to send the Revisions to Section 7.00 out for public comment as amended, 0 votes to object, and 1 vote to abstain.

Responses	Percent	Count
Yes	92.86%	13
No	0.00%	0
Abstain	7.14%	1
Totals	100.00%	14

**SEXUAL ASSAULT AWARENESS MONTH PRESENTATION (Presentation and Discussion): (Attachment #3) - Paige Brown, SOMB Implementation Specialist and Brandon Bowles, Development Manager of Porchlight**

Michelle Hunter (DVOMB Vice-Chair) introduced this item noting that it is a presentation and discussion item. She then referred to Paige Brown (SOMB Implementation Specialist) for the presentation. Paige Brown introduced Brandon Bowles.

Brandon Bowles (Development Manager of Porchlight) gave a presentation on the mission, history, and services that Porchlight offers to victims of Domestic Violence, Sexual Assault, Stalking, Human Trafficking, At-Risk-Individual & Elder Abuse, and Crimes Against Children.

- Porchlight Mission & History
- Review Porchlight Services on site:
  - Language translation services are available when needed
  - Uses the Family Justice Center Model

- Uses Victim Advocate Navigators who are well-versed in community victim services and the various State agencies
- Porchlight Tour for Guests (Victims/Survivors) (services on-site)
  - Lounges
  - Areas for kids
  - Clothes
  - Toys/play areas for kids
  - Hair Salon
  - Virtual Court Room
  - Family Tree/Jefferson Center, and Ralston House
  - Medical Suite/Shower Suite
  - Partner Suites
  - Pet services/Animal Shelter

**Board Discussion:**

Raechel Alderete (DVOMB Member) thanked Brandon Bowles for this presentation and for this much needed facility. She noted that the Lakewood Police Department is thankful for the services they offer and what they do for the community.

Andrea Bradbury (DVOMB Member) noted she visited the facility when it first opened and expressed appreciation for all the services they offer.

Dr. Rachael Collie (DVOMB Staff Researcher) commented that this is the model that works and noted the need to find way to have the same model for offenders to help break the chain. She expressed interest in how to nudge other counties to create centers like this one. Brandon Bowles (Presenter) responded that presentations like this are helpful outreach along with reaching out to family, friends, newsletters, and social media.

Jesse Hansen (DVOMB Program Coordinator) thanked Brandon Bowles for this facility and asked if there are any new services planned for the future. Brandon Bowles (Presenter) noted the need for housing for victims, and indicated that Jefferson County Public Health suggested including more health clinics, wellness clinics, and immunization clinics incorporated into Porchlight.

Yuanting Zhang (DVOMB Staff Researcher) read an online comment from Alan Donald: “Wow! I wish every survivor in Colorado had this facility available. Thank you so much for everything you do and for sharing.”

Yuanting Zhang (DVOMB Staff Researcher) noted the need for these types of services to include translation services especially when working with refugees and immigrants.

Michelle Hunter (DVOMB Vice-Chair) noted that this facility includes all the various services for victims and that it ensures they get through the process more easily.

**Audience Discussion:**

None

BREAK: 11:04 am -11:15 am

**POTENTIAL IMPACT OF SB23-039 REDUCE CHILD AND INCARCERATED PARENT SEPARATION (Presentation & Discussion): (Attachment #4) - Yolanda Arredondo, DVOMB Member and Korey Elger, Colorado Department of Human Services (CDHS)**

Michelle Hunter (DVOMB Vice-Chair) introduced this item as a presentation and discussion item. She then referred it to Yolanda Arredondo (DVOMB Member) and Korey Elger (CDHS) to frame the issue regarding the bill and its potential impact to the DVOMB.

Yolanda Arredondo introduced Korey Elger, the Permanency Manager of the Division of Child Welfare housed within the Department of Human Services.



Korey Elger (CDHS) introduced a new bill that will drive changes in the child welfare system and all those served in this system. She indicated that these changes are regarding incarcerated parents and family time.

- Why the Change - HB23-1027 changed the current language in the Colorado Statute regarding visitation for incarcerated parents from “visitation” to “Family Time.”
- Who has been a part of this change -
- First Big Change: Adding the definition of “Family Time” - “Family Time” means any form of contact or engagement between parents, legal custodians, guardians, siblings, and children or youth for the purposes of preserving and strengthening family ties and cultural connections.”

7.304.64: Family Time - need to have a family plan with 30 days of a child or youth being removed

- Must include the frequency, location, and duration type of contact by the parents/caregiver(s)
- Must consider the persons that may be present during Family Time
- Must include the method of Family Time (supervised or unsupervised)
- Flexibility in Family Time parameters
- Informal Supports
- Must consider disabilities
- Must consider parent and child considerations
- The family plan must be updated as the case changes
- Can’t use Family time as a sanction

7.304.65 - Restricting or Suspending Family Time can only happen through a Court Order - must impact the safety of the child or youth

- Kids and families can have family time virtually when applicable
- Allow for time-limited situations
- Counties/State Departments/Agencies - cannot have universal policies

SB23-039 - “Supporting the relations between children and their incarcerated parents”

7.000.2(A) - New Definition: “Incarcerated Parent” means a parent confined in a Department of Corrections facility a private correctional facility under contract with the Department of Corrections, or a jail.”

Proposed Rule Change = Addition to existing rule 7.301.22 B.3.- Participants

Proposed Rule Change = Addition to existing rule 7.301.3 - Family Services Plan Review and Update

Proposed Rule Change = Addition of a new section to the end of 7.304.64 - Family Time with Parents who are Incarcerated

*Tally Zuckerman (DVOMB Member) left at 11:40 am.*

#### **Board Discussion:**

Andrea Bradbury (DVOMB Member) asked if the judicial officers aware of the requests that will be coming their way. Korey Elger (CDHS) responded that yes they are aware.

Jeannette Barich (DVOMB Member) asked about appropriate family time and about how family time is determined. Korey Elger (CDHS) responded that it will be up to the courts to decide and what is best for that child.

Alan Donald (Audience Member) asked if the best interest determination for CWS placed children and/or home placed children is always made by the courts. Korey Elger responded yes and noted that CWS is held responsible for doing what the court determines. Alan Donald also noted that the best interest determination discourages joint decision making when there is an evidenced pattern of domestic violence and the considerations when determining family time. Korey Elger (CDHS) noted that in DNN cases there are more resources available for CDHS to use.

Jesse Hansen (DVOMB Program Manager) asked that in regard to the Bill that was passed when the courts have to prove if there is a request to remove parental rights if the requirement for domestic violence treatment is still offered. Korey Elger (CDHS) responded that a reasonable effort needs to be made to offer treatment, and noted it may not be applicable in every case. Jesse Hansen asked Korey Elger if she sees counties fulfilling some of those treatment needs going forward. Korey Elger responded that there is a need for more DV providers, and noted that CWS is for the safety of the child even when both parents are offenders. She noted that discretion is needed to ensure the needs of the child first.

Rachael Collie (DVOMB Staff Researcher) asked when one sibling is incarcerated if contact with the other sibling is encouraged. Korey Elger (CDHS) responded that the siblings have the right to say yes or no to contact with each other.

Michelle Hunter (DVOMB Vice-Chair) asked if these same rules apply to sex offenders. Korey Elger (CDHS) responded that yes they do, but noted that contact may be in a different way. She noted that contact would be individualized on a case by case basis.

**Audience Discussion:**

None

**APPEAL PROCESS REVIEW AND REFRESHER (Presentation and Discussion): (Attachment #5) - Jesse Hansen, DVOMB Program Coordinator**

Michelle Hunter (DVOMB Vice-Chair) introduced this item as a presentation and discussion item and deferred it to Jesse Hansen (DVOMB Program Coordinator.)

Jesse Hansen (DVOMB Program Coordinator) noted that there may be an upcoming appeal and indicated that this presentation is a refresher of the process.

Jesse Hansen reviewed the Administrative Policies and the appeal process and indicated that this is a 2-step process as follows:

1. When someone contests the decision from the ARC- The complainant must respond within 30 days and follow-up with a request for reconsideration of the decision. The ARC will review the complainant's decision for reconsideration and determine one of the following:
  - a. The documentation relied upon by the ARC was in error;
  - b. There is new documentation relevant to the decision of the ARC was not available at the time for consideration;
  - c. The ARC lacked sufficient grounds to support the decision made;
  - d. The ARC failed to follow the DVOMB Administrative Policies.

Then the ARC will make one of the following decisions:

- e. Uphold the original Decision
- f. Modify the original Decision
- g. Reject the original Decision

The ARC makes that decision within 21 days and if the ARC upholds the original decision, then the complainant must file an appeal that will go before the entire Board.

2. Then the appeal process can go forward and the Board will make one of the following decisions:
  - a. Documentation of the error and all the information in the original request
  - b. There is new documentation relevant to the decision of the ARC was not available at the time for consideration;
  - c. The ARC lacked sufficient grounds to support the decision made;
  - d. The ARC failed to follow the DVOMB Administrative Policies.

All records will be delivered to the Board 30 days prior to the next Board meeting.

Appeals are typically 80-minutes in length  
20 minutes for verbal presentation from the Complainant  
20 minutes for verbal presentation from the Provider  
20 minutes for verbal presentation from the ARC  
20 minutes for Board deliberation

The Board can make one of the following decisions:

- a. Can uphold the decision
- b. Can modify the decision
- c. Can reject the decision

The Board's decision is Final.  
ARC members will abstain from voting.

Jesse Hansen (DVOMB Program Coordinator) noted that when there is an appeal, it is up to the Board members to review the materials and be ready to participate in the appeal process.

**Board Discussion:**

None

**Audience Discussion:**

Alan Donald (Audience Member) asked if the deliberation is "closed". Jesse Hansen (DVOMB Program Coordinator) responded that sometimes the Board needs to enter into an executive session (to seek counsel from the Board Attorney), but noted that any decision by the DVOMB is done publicly outside of Executive Session.

**DIVISION OF CHILD WELFARE AND DVOMB COLLABORATION ON WORKGROUP FOR PRACTICE GUIDELINES (Discussion & Consensus): (Attachment) Yolanda Arredondo, DVOMB Member**

Michelle Hunter (DVOMB Vice-Chair) introduced this item as a discussion and consensus item. She then referred to Yolanda Arredondo (DVOMB Member) for more information.

Yolanda Arredondo (DVOMB Member) discussed looking to hire an outside facilitator to help conduct focus groups with case workers, with supervisors, with domestic violence providers, and with victim advocates in order to gather information and best practices for parents or care givers of youth who are involved in non-criminal cases.

Yolanda Arredondo (DVOMB Member) indicated the need to gather all considerations from the various focus group members and then draft a "play book" of standards of practice for those parents or care givers of youth who are involved in non-criminal cases (typically dependency and neglect cases.) She then asked for Board member participation in the focus groups.

Jesse Hansen (DVOMB Program Coordinator) asked about the number of focus groups and the timeframe. Yolanda Arredondo (DVOMB Member) responded that they would be comprised of a case worker focus group, a supervisor focus group, a treatment provider focus group, and a victim advocate focus group. She noted that finding a facilitator might delay the start up of these focus groups. Yolanda Arredondo then indicated that the plan is to have more information in May with focus groups starting in June or July.

Raechel Alderete (DVOMB Member) suggested including school personnel in a focus group. Yolanda Arredondo (DVOMB Member) responded that she will contact the Department of Education to find the best personnel for this focus group, and will include law enforcement and medical personnel as a mentor focus group.

There was Board Consensus to move forward with this program.

Raechel Alderete (DVOMB Member) offered her assistance in helping with these focus groups. Yuanting Zhang (DVOMB Staff Researcher) also offered her assistance with this process.

**Board Discussion:**

None



**Public Discussion:**  
None

**Adjourn**

The meeting adjourned at 12:33 pm

Respectfully submitted by,

**VOTES**

**Question #1**  
**MOTION TO APPROVE THE MARCH 2024**  
**MINUTES AS PRESENTED**

The motion passed with 11 votes to approve the March 2024 Minutes, 0 votes to object, and 4 votes to abstain

Responses	
Percent	Count
Yes	73.33% 11
No	0.00% 0
Abstain	26.67% 4
<b>Totals</b>	<b>100% 15</b>

**Question #2**  
**MOTION TO SEND THE REVISIONS TO**  
**SECTION 7.00 OUT FOR PUBLIC**  
**COMMENT AS AMENDED**

The motion passed with 13 votes to send the Revisions to Section 7.00 out for public comment, 0 votes to object, and 1 vote to abstain.

Responses	
Percent	Count
Yes	92.86% 13
No	0.00% 0
Abstain	7.14% 1
<b>Totals</b>	<b>100% 14</b>

**Key:**  
1 = Yes  
2 = No  
3 =  
Abstain

CDPS is committed to the full inclusion of all individuals, and we are continually making changes to improve accessibility and usability of our services. As part of this commitment, CDPS is prepared to offer reasonable accommodations for those who have difficulty engaging with our content. As an example, documents can be produced in an alternative file format upon request. To request this and other accommodations, or to discuss your needs further, please contact me at 303-653-7819 or via email at [jill.trowbridge@state.co.us](mailto:jill.trowbridge@state.co.us).

APPROVED

